

The individual completing this recommendation, not the applicant, should return this via email to gradstudies@maine.edu

Applicant's name: _____
 Name of person providing reference _____ Position _____
 Phone number _____ Email address _____
 How long have you known the applicant? _____ In what capacity _____

Please indicate the applicant's capacity across the following areas:

<i>N=not observed/not enough information to evaluate 1=Area for Growth 2=Meets Expectations 3=Area of Strength</i>	N	1	2	3
Written communication				
Oral communication				
Ability to meet deadlines				
Maintain professional relationships with clients or others (e.g. stay objective, non-judgmental, and keep appropriate boundaries).				
Ability to understand and respect diverse perspectives and backgrounds				
Readiness for graduate work				

Please provide a brief written response assessing the applicant's capacity in the following areas:

How would you describe the applicant's interpersonal skills and ability to build rapport with others?

How does the applicant handle feedback and criticism, especially in a learning context? Please provide an example

Additional Comments or other information you'd like us to know about the candidate?